

Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.

## DEPARTMENT OF POLICE, ROADS AND TRANSPORT

### Directions to applicants

Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. (Separate application for every vacancy). Applicants are requested to complete the Z83 form properly and in full. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful. The shortlisted candidate will be submitted to criminal vetting, credit check and Qualification Verification.

**APPLICATIONS FOR THE DEPARTMENT OF POLICE, ROADS AND TRANSPORT TO BE SUBMITTED TO:** Head: Police, Roads and Transport, P.O Box 119, Bloemfontein 9300 or delivered by Hand to Medfontein Building at the Security, St Andrew Street Bloemfontein

**CLOSING DATE: 20 November 2013**

**DIRECTOR: ASSET MANAGEMENT, DISPOSAL AND TRANSPORT**

**REFERENCE NO: FS /PR&T/DAMDT 36 /13**

**SALARY RANGE:** A basic salary of R771 306.00 – R908 581.00 per annum. (Salary Level 13).

**CENTRE:** Head office

**REQUIREMENTS:** An appropriate three year Degree / Diploma. 2-5 years experience.

**DUTIES:**• Ensure the implementation of collaborative forecasting, good planning and realistic replenishment scheduling linked to the departments budget. •Ensure that the acquisition process follows the norms and standards set out by the Supply Chain Management Framework (Gazette no. 25767 dated 5 December 2003), section 4(1).•Ensure that effective and efficient processes are followed in terms of distribution and storage of stock. •Ensure the management of logistical information systems. •Ensure that preventative measures are in place to eliminate theft, losses, wastage and misuse of assets. •Ensure and manage the development and implementation of an Asset and Disposal Management Strategy. •Ensure the optimum utilization of the department's vehicles. •Manage and Ensure effective provisioning, utilization, motivation, empowerment and discipline of personnel.

**ENQUIRIES: Mr. N.N. SELAI Telephone no: 051 4098481**